



**DEMOCRATIC SERVICES COMMITTEE**

**9.00 am FRIDAY, 27 JANUARY 2017**

**COMMITTEE ROOMS 1/2, CIVIC CENTRE, PORT TALBOT**

**PART 1**

1. To receive any declarations of interest from Members
2. Minutes of the last meeting on 10 November, 2016 (*Pages 3 - 6*)

**To receive the reports of the Head of Corporate Strategy and Democratic Services**

3. Role and Resources of the Head of Democratic Services (*Pages 7 - 12*)
4. Members' Facilities (*Pages 13 - 26*)
5. Members' ICT Scheme and Usage (*Pages 27 - 44*)
6. Any urgent items at the discretion of the Chairman pursuant to Section 100B(4)(b) of the Local Government Act 1972

**S.Phillips**  
**Chief Executive**

**Civic Centre**  
**Port Talbot**

**20 January 2017**

**Committee Membership:**

**Chairperson:** Councillor Mrs.L.H.James

**Vice  
Chairperson:** Councillor Ms.C.Morgans

**Councillors:** M.Harvey, E.E.Jones, R.G.Jones, D.Lewis,  
J.D.Morgan, A.L.Thomas, A.N.Woolcock,  
A.Jenkins and Mrs.K.Pearson